

**ALABAMA BOARD OF MEDICAL EXAMINERS**

P.O. Box 946 / Montgomery, AL 36101-0946 / (334) 242-4116

licensing@albme.org

**MEDICAL SCHOOL CERTIFICATION**

Appendix A

Certificate of Dean, President, or Registrar

It is hereby certified that \_\_\_\_\_ matriculated in  
[applicant name]  
\_\_\_\_\_ at \_\_\_\_\_ from \_\_\_\_\_ to  
[medicine/osteopathy] [name of school] [start date]  
\_\_\_\_\_ and received a diploma conferring the degree of Doctor of  
[end date]  
Medicine/Osteopathy on \_\_\_\_\_.  
[date]

Unusual circumstances: The following questions apply to unusual circumstances that occurred during any part of the individual's medical education. Please mark the correct response and provide dates and requested information. "Yes" responses to any of these questions require a copy of explanatory records or a written explanation.

Does this individual's official record reflect that he/she was ever placed on academic or disciplinary probation? Yes No  
If yes, please attach a copy of the written notification to the individual.

Does this individual's official record reflect that he/she was ever disciplined for unprofessional conduct/behavioral reasons by the medical school or parent university? Yes No  
If yes, please attach a copy of the written notification to the individual of the disciplinary action.

Does this individual's official record reflect that there were any limitations or special requirements imposed on him/her because of questions of academic or clinical incompetence, disciplinary problems, or any other reason? Yes No  
If yes, please attach a copy of the written notification to the individual.

Date: \_\_\_\_\_

\_\_\_\_\_  
Print/Type Name

\_\_\_\_\_  
Signature of Dean, President, or Registrar

**Instructions to individual completing this form:** Please complete, sign and return to the Alabama Board of Medical Examiners at the above physical or email address; licensing@albme.org (email must originate from school/institution domain). **Please do not send this certification back to the applicant. The Board will not consider this certificate unless it is received directly from the institution.**